



Dear Student,

The attached Explanation of Benefits was returned to our office by the US Postal Service. Please fill out the following form and mail, fax (315-797-0195), or email back to us with your correct address so that we can update your records.

Please return the completed form to us at:

National Guardian Life Insurance Company
Student Insurance Division
Commercial Travelers Building
70 Genesee Street
Utica, NY 13502

If you prefer to email the address change, please send an email with your correct address, along with your name, the school that you attend, and policy number to ctclaims@nglic.com.

Thank you for your cooperation and we look forward to hearing from you soon. If you have any questions, please do not hesitate to contact our customer service line by calling 1-800-756-3702.

Change of Address

Student Name: _____

Date of Birth: _____ School: _____

Policy Number: _____

Current Street Address: _____

Current City: _____ Current State: _____ Current Zip: _____